



CITY OF ST. LOUIS
PARK SHELTER RENTAL POLICY
April 19, 2022

1. To rent a park shelter, requests must be submitted on a City of St. Louis application form and sent to the City of St. Louis, 300 North Mill Street, St. Louis, MI 48880 along with the applicable rental fee.
2. Shelter rental shall be provided on a first-come-first-serve basis. City of St. Louis residents will be given preference when rental requests are received simultaneously.
3. Rentals may be requested for the calendar year anytime on or after January 1st or the first business day of the year.
4. The daily shelter rental fees are as follows:

	Resident	Non-Resident
1. Clapp Park Gazebo	\$25.00	\$35.00
2. Leppien Park Large Pavilion		
Saturdays or Sundays		
11:00 a.m. to 4:00p.m.	\$80.00	\$100.00
4:00 p.m. to close	\$80.00	\$100.00
Weekdays noon to close	\$50.00	\$65.00
5. To confirm the rental, **all applications must be received by the City at least seven (7) days prior to the intended use date.** Written confirmation (or denial) will be mailed or e-mailed to the reservation applicant.
6. Applicants must be 18 years of age and provide adult supervision at all times while using the park facilities.
7. Alcohol Policy: Pursuant to City Ordinance; Alcoholic beverages may not be consumed in City parks.
8. Park shelters are restricted to use by established park hours. City parks are open for use sunrise to sunset and park restrooms are available seasonally. Refill paper and soap products are not provided.
9. Patrons are required to leave the facility and surrounding area free from litter and debris.
10. Amplified music is strictly prohibited unless otherwise authorized.
11. The City of St. Louis reserves the right to revoke and/or decline reservations as it may appear to be in the best interest of the City of St. Louis.



**CITY OF ST. LOUIS
PARK SHELTER RENTAL
APPLICATION**

**ALL RESERVATIONS ARE SUBJECT TO THE CONDITIONS OF THE ATTACHED RENTAL POLICY AND
CITY CODE OF ORDINANCES**

(Please print or type)

Name (Applicant): _____ Date: _____

Address: _____ City: _____

State: _____ Zip: _____

Phone: _____ E-mail: _____

CHECK FACILITY DESIRED:

Clapp Park Gazebo

Leppien Park Large Pavilion

Resident Non-Resident

Date desired: _____ / _____ / _____
Month / Day / year

Time desired: _____ Approximate Number in Party: _____

Describe type of occasion/event: _____

Rental fee Enclosed: _____

Make checks payable to City of St. Louis

AGREEMENT

I have received, read and agree to abide by City rules, regulations, ordinances and conditions contained herein.

Applicant signature: _____

TO BE COMPLETED BY CITY

Rental Confirmed: Date: _____ By: _____

Rental Declined: Reason: _____

No parking on grass

cc: Applicant, Public Works Superintendent, Posted at site one working day prior to event.

Effective April 19, 2022.

SAINT LOUIS CODE

Sec. 2. Consumption in public places.

It shall be unlawful for any person to consume alcoholic liquor in any public street, park or other public place.

(Code 1955, § 4503/1)

CD6:3

Sec. 42-14. Use of public parks.

- (a) The public parks of the city shall be opened to the use of the general public during the hours of sunrise to sunset.
- (b) It shall be unlawful for any person or any group of persons to enter upon or into, or remain upon or use any public park in the city between the hours of sunset and sunrise except pursuant to written order of the city manager or city council.
- (c) Any person in violation of any of the provisions hereof shall be responsible for a municipal civil infraction.
(Ord. No. B-232, § 1, 5-6-15)

Sec. 42-15. Certain use of radios, phonographs, and sound broadcasting systems prohibited.

- (a) *Generally.* The use, operation or permitting the use or operation of, any radio or receiving set, musical instruments, phonograph, or other machine or device designed for the production or reproduction of sound in such a manner as to disturb the peace, quiet, and comfort of others in the vicinity, or with the volume louder than is necessary for convenient hearing for the person or persons who are in the room, vehicle or chamber in which the device is operated and who are voluntary listeners, is prohibited. The operation of any of the above-named devices in such a manner that the noise is plainly audible at the distance of 50 feet from the source of the noise will be prima facie evidence of a violation of this section.
- (b) *Violation/civil infraction.* Any person who violates this section shall be deemed responsible for a municipal civil infraction.
(Ord. No. B-232, § 1, 5-6-15)

CD42:6